

Contact Officer: Andrea Woodside

KIRKLEES COUNCIL

CORPORATE GOVERNANCE AND AUDIT COMMITTEE

Friday 29th July 2016

Present: Councillor Hilary Richards (Chair)
Councillor Julie Stewart-Turner
Councillor Gulfam Asif
Councillor Kath Pinnock
Councillor Linda Wilkinson

1 Membership of the Committee

There were no substitutions to the membership of the Committee.

2 Minutes of Previous Meeting

RESOLVED - That the Minutes of the meetings of the Committee held on 16 May 2016 and 17 June 2016 be approved as a correct record.

3 Interests

Cllr K Pinnock declared an 'other' interest in Agenda Item 8 on the grounds that she is a Governor of Whitcliffe Mount School.

4 Admission of the Public

It was noted that all agenda items would be considered in public session.

5 Deputations/Petitions

None received.

6 Information Governance Annual report 2015-2016

The Committee received the 2015/2016 Information Governance Annual Report. The reports set out the main Information Governance events and activities for 2015/2016 including; (i) Information Governance matters (ii) Information access requests under the Freedom of Information Act 2000 (iii) Environmental Information Regulations 2004 (iv) Subject access requests made under the Data Protection Act 1998 and (v) an outline of the improvements and developments planned for 2016/2017, particularly in the context of supporting the organisation to deliver its strategic priorities in terms of intelligence.

It was noted that members of the Information Governance Board had been consulted on the content of the report and endorsed its submission to the Committee. The report advised that the learning from the previous 12 month period and planned activity for the next reporting period would form the basis of the work programme for the Information Governance Board, and that this would be closely aligned to the strategic objectives of the Council in the context of the Vision and Corporate Plan.

The Committee noted the content of the report and in particular highlighted and discussed issues relating to the NHS toolkit accreditation, the cost to the Authority of the Freedom of Information Request process and Environmental Information Regulations. It was requested that further information be provided to the Committee members the Local Government Transparency Code, the cost of processing Freedom of Information requests, the information Governance Toolkit and preparing for the General Data Protection Regulation.

RESOLVED - That the Information Governance Annual Report 2015-2016 be received and noted.

7 Exclusion of the Public

RESOLVED - That acting under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the undermentioned Minute.

8 Internal Audit - Quarter 1, 2016-2017

(Exempt information under Part 1 of Schedule 12A of the Local Government Act 1972 relating to the financial or business affairs of any particular person (including the authority holding that information), namely that the report contains information relating to the financial or business affairs of any particular person, including the authority holding that information. The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.)

Corporate Governance and Audit Committee - 29 July 2016

The Committee received the Quarter 1 Report of Internal Audit, April to June 2016, which set out details of activity and findings from Internal Audit Work completed in the quarter to 30 June 2016.

RESOLVED -

(1) That the Internal Audit Quarter 1 Report be received and noted.

(2) That the Committee's request for additional information regarding costs relating to Children's Centre activity be incorporated within the Quarter 2 update report to be submitted to a future meeting.